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| --- | --- | --- | --- | --- | --- |
| career 17 | 1 Career | Have you ever abandoned a dream? I abandoned the dream of traveling between shows as a mobile fabric store in Alaska. A very practical reason for it however, there are very few roads to many areas of the state but I didn't learn this until later in life. | One resume for each target job title | Target Job Titles | Business Analyst |
| achievements | archives | reports | knowledge | medicaid | medical system |
| certification | computers | programming languages | know | Basic | websites |
| HTML | Css | Javascript | software | data tracking | excel |
| project planning | project management | tracking | lists | helping others | problem solving |
| research | learning | Technical Writing | writing | story telling | Teaching |
| Webmaster | Web Development | Wordpress management | Not content writing | Plugins | Page setup |
| Posting content | Updates | Configuration | Theme setup | Programming functionality | .net |
| Javascript | Html | Data Analytics | Social media | Cloud Services | Google Apps |
| DropBox | Toodledo | Hootsuite | bank accounts | Ms office | Documents formatting |
| Reports | Integration between apps | Data analysis | Big data | Data manipulation | Results |
| Improve systems | process improvement | Webmaster | what types of businesses do I want to work with | what websites locally SUCK | what website development businesses are there locally |
| could I work for one of them | what CMS do I want to work with | WordPress | Drupal | do I want to hand code mySQL sites | do i want to learn to develop my own plugins |
| What area of web dev do I want to focus on | WordPress | Theme Development | Plugin Development | Software Support | new software |
| testing | Programmer Analyst | Research information professional | Content Manager | Computer Analyst | Computer Systems Analyst |
| Business Systems Analyst | WordPress | WordPress Developer | Web Master | web design | WordPress setting changes |
| Teaching | College | Computers | Business | settle on 3 designs of resume to use and swappable skill sets to use based on chosen job titles | Cover letter sets |
| Separate closings | Separate introductions | Expand on this list of skills combining and moving them around as needed to be used for resume bullets and cover letters along with blog posts | Consolidate cover letters | boiler plate language and paragraphs for cover letters | Job posts |
| Cover letter | Resume | To Do Portfoliio | resume update area | Add task cards | rework home page with intro |
| resume update area | Add task cards | add personal bio linking to various projects | Link to AOS for articles | link to linkedin | SAD |
| tutorials | technical writing | resumes | cover letters | Organize Portfolio | GoogleDrive |
| EverNote | HardDrive | sue.a.darby GoogleDrive | DropBox | new items | rescued items |
| resume | download | reformat | focus | networking | who |
| where | when | Skills | other | consulting work | Experience |
| State of Alaska | Business Writing | Policy | Procedures | Tutorials | Outlook |
| Databases | Mail | Screen Shots for Dual Screens | Presentations | Procedure snippet | OneNote shots |
| Mind maps or thought processes | Reports | Ad hoc | Regular | screenshots of work | code |
| gui | reports | forms | website clips | tools | Add accomplishements and achievements and projects to site |
| Add completed classes to LinkedIn | Presentations | Procedure snippet | OneNote shots | Mind maps or thought processes | complete procedures |
| screenshots of work | code | gui | reports | forms | website clips |
| tools | Add accomplishements and achievements and projects to site | Add completed classes to LinkedIn | sketch by computer | Organizing | organizing work flow |
| Outline web site plan | Page layouts | Product Design & Development | Chocolate Manager | Date stamping | Project Management |
| Concepts | Risk Management | Task Management | Budgeting | Computers | Trouble Shoot |
| beta test | Tutor | File Management | Windows | 7 | XP |
| Server 2003 R2 | MS Office | 2003 | Master Certified | 2007 | 2010 |
| Databases | DS3 | Access | Citrix | MMIS | Websites |
| HTML | Word Press | SEO | Computer Files | Date stamping | DS3 updates |
| Check list edits | Check list edits | Reports | Weekly | Ad hoc | Maintenance |
| Data clean up | Reshab | Cc | Cir | Data merge | Letters |
| Merges | Envelopes | Pdf | Combine Multiple Reports To get Data Not Formally Tracked | COGNOS report building and data tracking | Database Improvements |
| Data Tracking in Excel | Master Settings Workbook | reduced work load time by 85% | Computer Tutorials | Work Closely With Database Admin To Build Queries For Reports Reports track application process, data updates ensuring data sets match and gives an Accurate view of data reported | Records Management |
| DS3 updates | Report Creation | Statistics | Master Settings Workbook | reduced work load time by 85% | complete archives |
| Files | Inventory | Archives | Old | Jan 16 | Jul 16 |
| Closed | Voluntary | Involuntary | Offsite | Electronic | 100+ Boxes Of Files Categorized Recorded In SharePoint And Sent To Archiving |
| complete archives | AdobePro document manipulation including merges, splits and workflows | Copier | Business Writing | Business letter | business intelligence |
| Business correspondence | presentations | Writing | Technical Writing | Tutorials | Business Writing |
| Policy | Procedures | Evaluate | complete procedures | Document Design | Document Formatting |
| HIPAA confidentiality of mail outs during prep for mailings before a provider is sanctioned | Project Management | Project | Project Planning | project summaries | solutions master |
| Timelines | GANTT Charts | TQM Total Quality Management | Technical Writing | Visio | UML Universal Modeling Language |
| Report Processes | technical support | Technical Writer | Procedure Development | SharePoint | Task Management |
| Report Development | Events | Screen Shots for Dual Screens | Tutorials | Outlook | Databases |
| Mail | Nine Star Education & Employment | Americorps | Report Creation | Statistics | Evaluate |
| Computers | Trouble Shoot | beta test | Tutor | File Management | Windows |
| 7 | XP | Server 2003 R2 | MS Office | 2003 | Master Certified |
| 2007 | 2010 | Databases | DS3 | Access | Citrix |
| MMIS | Websites | HTML | Word Press | SEO | Sue's Tiny Costumes |
| Published Author | Webmaster | Business Owner | Products | Product releases | Product Lists |
| Project Management | Concepts | Risk Management | Task Management | Budgeting | Technical Writing |
| Tutorials | Publications | Pattern Making for Dolls | Pattern Drafting for Miniatures | International Doll Magazine | Dolls In Miniature |
| Software | Office 2010 | MS Visio | Pinterest | excel | corelDraw |
| Corel Draw Suite | OneNote | Office suite | directory lister | Achievements | Education |
| Charter | BS | AS | Honors | business topics | Awards |
| Alpha Beta Kappa | Alpha Gamma Sigma | Dean's List | Add new awards | SDS | Archiving Basics |
| Supervisor Training | Upper division management | articles | computer tutorials | samples | college work |
| professional wok | Education | One hour of code per day | Articles | Books | Video |
| Ted talk | Udemy | Website | IDE | Frameworks | CSS |
| HTML | Javascript | MySQL | Php | .net | Perl |
| Coding | Unity | C# | Linux | Shell | C |
| Android | Android app | Python | Perl | PHP | Ruby |
| Programming | VisualBasic.NET | Perl | xml | css3 | CSS |
| computer hardware | Learnable video | YouTube | OSTraining | find a project to get involved with on github | Solo |
| CIW | CSS | HTML | Javascript | Android | Unity |
| C# | A+ | Skill Expansions | Charter | Microsoft | Udemy |
| Sitepoint | programming languages | udemy | first to learn | mobile app | android |
| unity engine and C# | next | virtual assistant | quickbooks | finally | jquery |
| ccna | learnable | first to learn | android development | android programming | new topics |
| bootstrap | photography for the web | jquery | quick coding with brackets | step by step sass | developers toolkit |
| refresher | javascript for the web | php & mysql | building websites dreamweaver | creating killer content | reference |
| practical css | putting it together building a website | html5 | web design business kit | known | html |
| css | javascript | basic | vb.net | learning | php |
| c# | java | youtube | software | git | corel x7 |
| libre office | android |  |  |  |  |